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## **To Whom This May Concern,**

We are currently the leading providers of bespoke training to the window cleaning industry.

We currently deliver a government funded course which is titled:

- City & Guilds QCF Level 2 Cleaning and Support Services.

Within the course we deliver the following units:

- Unit 105 - Work with others and follow reporting procedures in a cleaning environment
- Unit 201 – Reduce risks to Health and Safety in the workplace
- Unit 202 – Communicate effectively in the workplace
- Unit 203 – Develop yourself in the job role
- Unit 206 – Clean and maintain external surfaces and areas
- Unit 215 – Clean glazed surfaces and facades
- Unit 220 – Work Safely at Heights

We have been extremely pleased to recently have Cleansheen Limited commit 3 members of staff to this course. Those completing the course were as follows: Mark Harrison, John Harrison and Anthony Hartley.

The course entails 3 intensive training days in which we cover the knowledge based evidence of the QCF and also we deliver practical training on items such as Ladder training, Hazard and Risk Assessment, Wearing a Harness, Work Permits and Site Inductions.

Upon completion of the training we then carryout on-site assessments and look at how the company and individuals operate, this heavily looks at the safe working practices. This process is now complete for Cleansheen Ltd, however we are in the process of receiving the certificates from City & Guilds for each learner.

Should you need to contact us to validate any of the information included, please call me on 01205 364333.

Yours Sincerely,

David Willis